

Southwest Ohio Regional Prevention Council
MEETING AGENDA
1:30 – 4:15

Date: May 19, 2016 Location: Clinton County Community Services Center 1025 S. South Street
Wilmington, Ohio 45177

Chair: Heather Wells Facilitator: Jane Dockery Scribe: Jacqueline Gill Timekeeper: Sarah Ammar

Time (in min)	Discussion Topic	Discussion Type*	Discussion Lead	Desired Discussion Outcome
15	Welcome and Introductions	I	Chair	
5	Agenda Review	I	Chair	Finalized agenda
15	Background provided by OCTF	I	N Sillaman	Alignment with OCTF Vision
10	Council schedule through SFY2017	A	All	Grant requirement met
10	Vice Chair selected from among the members of Council	A	All	Chair partnership finalized
45	Develop team charter	A & S	J Dockery facilitate	Defined Council purpose & how it will work
10	Break			
20	Discussion of & volunteer for workgroups	I & A	Chair, All	Operationalized Council
10	Designation of workgroup chairpersons	A	All	Leadership team finalized
5	Pre-collaboration survey discussion	I	NS	Council awareness
5	Review today's commitments	I	Chair	Responsibilities confirmed
15	Identify action items & wrap up	A	Chair	Informed next agenda

*Items for information (I), items for action (A), items for strategic discussion (S), other business (OB)

Takeaway Actions

Activity	Person(s) Responsible	By When